**Civic Engagement Written Reflection (draft due July 9th, 2021 final version due August 13th, 2021)**

Tell the story of your project (2,000 words minimum, single spaced, 12 pt font)

* What was the inspiration for the project?
* What were you able to accomplish? Try to be as detailed as possible. Include the number of people/organizations you impacted.
* How does the impact of your project align with the goals outlined for CTEP? (i.e. how many volunteers were managed, how many individuals learning technology literacy skills, did anyone find employment?)
  + Answer on which CTEP member’s tracking sheet these results are represented.
* Do you feel like your project achieved the goals you set out for? How and how not?
* What stumbling blocks did you encounter, and how did you try and overcome them?
* What risks did you accurately foresee and which were unexpected? Why?
* What budget did you end up spending which was reimbursed by CTEP?
  + \*\*Budget requests must be received by Aug 1 to receive reimbursement payment, unless there is a special exception agreed on previously\*\*
* Include at least 5 pictures/video that shows the work of the project, with written descriptions for each picture.
* What opportunities (if any) exist for continuing the project into the future?
* What did you learn about civic engagement from this experience?

Responses to these questions should be based on a process of group reflection, and not just the opinion of one or two individuals in the group. If you can’t achieve consensus on a specific reflection, say so, and indicate the different opinions.

This reflection should be written for public consumption. This information might be shared with future CTEP members, ServeMinnesota, funders, partners, etc. Please consider this and be professional in your writing and picture selection, and also be honest about the assessment of your project. This could be ideal for including on your own resume or LinkedIn profile.